

Tractor Trailer – Loading Bays

AgSafe Safe Work Procedure

Loading bays should be in safe and suitable places wherever possible, for example next to marshaling areas so that vehicles can be maneuvered easily, or near sheeting areas.

Loading bays should have at least one pedestrian exit: wide loading bays usually need at least two exit points (one at each end); alternatively, a refuge can be provided to prevent people being struck by vehicles. The edges of loading bays will need to be clearly marked.

Where there is a danger of people falling, loading bays need to be fenced, for example by secure guardrails (designed so that goods can be passed safely over or under them). If fencing is not practical, alternative safeguards may be needed.

It may also be necessary to provide protection against bad weather (for example strong winds can be very dangerous during loading).

Are loading/unloading activities carried out on ground that is flat, firm and free from potholes?

Loading and unloading areas should be:

Clear of passing traffic, pedestrians and other people who are not involved in loading or unloading;

Clear of overhead pipework or electricity cables so that there is no chance of fouling them, or of electricity jumping to 'earth' through machinery, loads or people; and

Level – to maintain stability, vehicles and their trailers should be on firm ground, free from potholes or debris which could make vehicles unstable.

Please use the following **Safe Work Procedures** as a guideline to building your own safe work procedures.