

Working Alone or in Isolation – Crew Check-In Procedures

AgSafe Safe Work Procedure

Check-in procedures for the crews are to be established, and modified as necessary, by the supervisor. Such changes must be made known to the involved workers and documented. The higher the risk of the activity the shorter the determined interval of the time between checks.

Cowboy crew:

1. When on the range or engaged in an activity away from the main ranch, or when engaged in an activity which isolates the worker in any way no matter where, the **cowboy crew** will at pre-determined and agreed upon times via cell phone, SPOT locator/transmitter, radio establish contact with a pre-determined reliable party, such as a supervisor, family member or the switchboard at the office or a worker at the shop.
2. All workers who will be in isolation must let the cow boss or his designate or replacement when absent or a reliable party as noted above, know where they will be, what they will be doing and when they will return.
3. The cow boss is responsible for ensuring each cowboy knows the check-in procedures, including who to check-in with and what time.
4. Frequent or continuous contact throughout the time apart or away or working in isolation or alone will constitute continuous monitoring and will be deemed to be a check in of the worker if there is an ongoing awareness of the workers location and status.
5. When working in the vicinity of the main ranch, each cowboy will check-in at designated break times (i.e. morning coffee, lunch and afternoon coffee), either in-person, by cell phone or by radio contact, with their supervisor (or designate).

Farm & Irrigation Crew:

1. The **irrigation** and **general farm crews** will check-in at each designated break (i.e. morning coffee, lunch and afternoon coffee), either in-person, by cell phone or by radio contact, with their supervisor (or designate).

Shop & Office Personnel:

1. Workers in the shop and office are often working alone they will check in or be checked upon at each designated break (i.e. morning coffee, lunch and afternoon coffee), either in-person, by cell phone or by radio contact, with their supervisor (or designate).

Please use the following **Safe Work Procedures** as a guideline to building your own safe work procedures.